

**MINUTES OF THE FIRST MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY
OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN,
SASKATCHEWAN ON THURSDAY, JANUARY 14, 2021.**

- Present** **Reeve:** Brian Graham
Councillors: Division 1 – Travis Lindsay
 Division 2 – Ben Graham
 Division 3 – Norman Wright
 Division 4 – Jason Paterson
 Division 5 – Brian Nattress
 Division 6 – Roland Koch
CAO: Joanne Loy
- Call to Order** Reeve B Graham called the meeting to order at 9:06 a.m.
- Appoint Administrator** **21/001 WRIGHT:** That Joanne Loy be appointed as Chief Administrative Officer with an annual salary of \$108,710.00 for 2021.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried
- Admin Bond** **21/002 LINDSAY:** That the SARM Fidelity Bond Self Insurance Plan with coverage of \$50,000.00, registered mail coverage of \$50,000.00, and money and securities coverage of \$2,500.00 be acknowledged as being inspected by Council.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried
- Councilor Wright advised of a conflict of interest in Item 7.1 Third Reading of Bylaw 2020-02**
- Minutes** **21/003 NATTRESS:** That the minutes of the Regular Meeting on December 3, 2021 be adopted as circulated.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried
- Minutes Dec 15** **21/004 WRIGHT:** That the minutes of the Special Meeting on December 15, 2020 be adopted as circulated.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried
- Minutes Dec 18** **21/005 GRAHAM:** That the minutes of the Special Meeting on December 18, 2020 be adopted as circulated.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

State-ment **21/006 KOCH:** That the Statement of Financial Activities for December 2020 be accepted as presented.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Council Remuneration & Mileage **21/007 WRIGHT:** That the per diem rate of remuneration for regular meetings, special meetings, supervision, convention and Reeve's office supervision for 2021 be \$250.00 with a minimum of one day per month for supervision of works/roads; and
That the mileage rate to be paid to Council, employees, appointees and committee members for travel while performing or attending conventions, meetings and seminars on behalf of the R.M. of Manitou Lake No 442 be set at \$0.90 per km for 2021.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Accounts **21/008 NATTRESS:** That the accounts to January 14, 2021 be authorized for payment and that a list of cheques numbered 21462 to 21536 inclusive and including EFT Payroll deposits and online Remittances totaling \$679,834.54 be annexed to and form a part of these minutes.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Council recessed from 9:56 to 10:07 am.

Councilor Norman Wright declared a conflict of interest and left the council chambers at 10:08 am during the following discussion.

Bylaw 2020-02 Close Road **21/009 PATERSON:** That Bylaw 2020-02 being a Bylaw to Close and Transfer a Municipal Road – AC4351 in the NE 11 & NW 12-44-28-W3M be read a third time and adopted.

FOR: B Graham, Lindsay, Graham, Paterson, Nattress, Koch
AGAINST:

Carried

Councilor Norman Wright returned to the council chambers at 10:10 am.

Cyber Liability **21/010 NATTRESS:** That the RM of Manitou Lake choose Cyber Liability Coverage in the amount of \$2,000,000 for 2021 through SARM who has partnered with AON Insurance and Beazley Breach Response with the premium of \$2189.

FOR: B Graham, Lindsay, Wright, Paterson, Nattress, Koch
AGAINST: Graham, Paterson

Carried

2020 CTP Maint **21/011 NATTRESS:** That the Clearing The Path Incremental Maintenance Statutory Declaration signed by Reeve Brain Graham and CAO Joanne Loy on December 7, 2020 be acknowledged.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Waterwell
9-8-46-26**

21/012 LINDSAY: That the RM of Manitou Lake No 442 enter into an agreement with the purchasers of the residential acreage providing access, for up to five years, to the waterwell located on LSD 9-8-46-26-W3M with the Reeve and CAO to sign the agreement with a copy to be attached to these minutes.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Power
Costs**

21/013 WRIGHT: That the RM of Manitou Lake No 442 hereby agrees to reimburse the purchasers of the residential acreage at LSD 9-8-46-26-W3M for 50% of the power billed from the possession date of the acreage until the new service connection for the pumphouse is installed in May 2021 with Joe Koch to be billed for that power costs.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Delegate:

Foreman James Czerniak

**675
Curves**

21/014 KOCH: That BAR Engineering be instructed to use the higher traffic count for the design of the 675 Speed Curves.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Tender
675**

21/015 LINDSAY: That BAR Engineering be instructed to tender the Grid 675 Speed Curves Realignment once the Tender Package has been reviewed by the Foreman.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**HWY 40
Mowing**

20/016 NATTRESS: The Ministry of Highways be advised that the RM of Manitou Lake No 442 is interested in mowing the portion of Highway 40 that is within the RM's boundaries.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Foreman
Report**

21/017 PATERSON: That Council accepts Foreman James Czerniak's written report as circulated and that it be filed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Tablet
Upgrade**

21/018 WRIGHT: That administration research and acquire quotes for the replacement of the existing tablets.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Gravel
Purchase**

21/019 LINDSAY: That the Foreman be authorized to purchase 500 yards each of 7/8", 1 1/4", and 2" gravel to be stockpiled at the north shop.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Admin
Report**

21/020 LINDSAY: That Council acknowledges CAO Joanne Loy's verbal report.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Corres-
pondence**

21/021 PATERSON: That the following list of correspondence having been read be filed and further acknowledge that the Correspondence for the months of May, June, July, August, September, and December has been read and filed:

- SARM – LEADERS' RESPONSIBILITIES DURING A PANDEMIC
- SARM – ELECTIONS
- SARM – RAY ORB – CANDIDATE FOR PRESIDENT
- SARM – BILL HUBER – CANDIDATE FOR VICE PRESIDENT
- SAMA – BOARD ELECTIONS
- SMHI – 2020 COMMISSION
- SMHI – CLAIM SUMMARY
- MINISTRY OF JUSTICE – SARM VIRTUAL TRADE SHOW
- APAS – UPDATE
- CAP – 2021 WEED INSPECTOR WEBINARS, WEED PLAN INFO
- CAP – CLUBROOT MAP
- BAR ENGINEERING – RIRG PENALTY COVERAGE
- VANTAGE CPA – 2020 AUDIT LETTERS
- NWMA – YEAR END UPDATE
- USASK – BACKPAIN STUDY
- RYAN DOMOTOR, MLA – RINK GRANT
- WCMGC – UPCOMING MEETINGS
- IHUNTER APP – 2020 SALES - 51
- SUFFERN LAKE REGIONAL PARK – EMAILS FROM 2 CABIN OWNERS

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Council recessed for lunch from 12:07 pm to 12:51 pm.

**Road
Request
9-47-27**

21/022 GRAHAM: That Graff's be advised that the RM of Manitou Lake No 442 is under no legal obligation to build up an undeveloped road allowance or trail, be provided with the minimum specifications for a municipal road, and that the RM would maintain and gravel the road allowance to the property line.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**911
Dispatch**

21/021 KOCH: That the RM of Manitou Lake enter into an agreement with the Saskatchewan Public Safety Agency (SPSA) for the provision of 911 Fire Dispatch services with the CAO authorized to sign said agreement with a copy to be attached to these minutes.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Power Easement

21/022 WRIGHT: That the RM of Manitou Lake agree to the Sask Power easement to cross the RM property at LSD 9-8-46-26-W3M with the CAO authorized to sign the easement documentation.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Population Allocation

21/023 NATTRESS: That the RM of Manitou Lake allocate the \$6.35 per capita grant from the Sask Lotteries Community Grant Program as follows:

Lashburn 48 x 6.35 = \$304.80 for 2022

Neilburg 220 x 6.35 = \$1,397.00

Marsden 305 x 6.35 = \$1,936.75

Total 573 \$3,638.55

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Appointments

21/024 PATERSON: That the following appointments be made for 2021:

Pest Control Officer

Glen McGladdery, Erin McGladdery

Pest Control Officer – for the purpose of dealing with Club Root

Duncan MacEachern, James Czerniak

Weed inspector

Duncan MacEachern

Lakeland Library Regional Council

Karl Koch, Hazel Koch

Pound-Keepers

Dave Gray SE-24-45-27-W3M

Norman Wright SW-30-43-27-W3M

Caretakers for Cemeteries

Paul Rutherford

Manitou Memorial

Ken Scott

Brady

Shelley Spence

Normanna

Brent Wilson

Beechwood

Fire Chief

Andrew Jackson.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Emerg Co-ord

21/025 WRIGHT: That Colleen F Digness be appointed as Emergency Co-ordinator for the RM of Manitou Lake No 442.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Fire Boards

21/026 PATERSON: That Brian Graham and Roland Koch be appointed to the RM Manitou Lake Fire and Rescue Coop and the Neilburg Fire Board as Council representatives of the RM of Manitou Lake.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Fire Board

21/027 WRIGHT: That Patrick McGladdery, Travis Lindsay, and Mel Letkeman be appointed to the RM Manitou Lake Fire and Rescue Board as representatives of the RM of Manitou Lake.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Appoint Auditor

21/028 NATTRESS: That Vantage Chartered Professional Accountants be appointed as Auditors for the year 2021 for the RM of Manitou Lake.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Appoint Solicitor

21/029 LINDSAY: That Robertson Stromberg LLP be appointed as solicitor for the RM of Manitou Lake No 442.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Convention Rates

21/030 WRIGHT: That a per diem rate of \$250.00 be paid to official voting Councillors and all visiting delegates attending the SARM conventions and meals to be paid at a flat rate of \$80.00 per convention day attended including the Administration's attendance at SARM and RMAA Conventions.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

PPE Allowance

21/031 PATERSON: That R.M. of Manitou Lake reimburse up to \$250.00 for safety gear for the shop employees in 2021 upon submitting a receipt of purchase.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Snow-plowing

21/032 KOCH: Whereas liability coverage is only supplied to farmers snowplowing on municipal roads when their equipment is properly flagged, they have flashing orange and blue beacons, and they are authorized by resolution and specifically named in meeting minutes prior to doing any snowplowing; **That council do not authorize any farmers to do snowplowing on municipal roads at this time.**

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Lanes

21/033 NATTRESS: That lanes or driveways within the municipality, upon request, be plowed and any lane or driveway be graded at a minimum charge of \$30.00 up to 20 minutes and \$120.00 per hour thereafter if the grader is going by and that special call out trips be charged from the time the grader leaves the shop until it returns.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**SARM
Buying
Group**

21/034 WRIGHT: That the RM of Manitou Lake No 442 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities' relationships with various buying groups between January 1 to December 31, 2021 with further information and access to Saskatchewan Association of Rural Municipalities' Request for Proposal (RFP) notices available on the Government of Saskatchewan website at www.sasktenders.ca/content/public/Search.aspx

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Appoint
PCO Clubroot**

21/035 PATERSON: That as the RM of Manitou Lake No 442 has been identified as being in a high risk region where Ministry of Agriculture will be performing an extensive clubroot survey, the RM of Manitou Lake No 442 Council hereby appoints Katey Makohoniuk Plant Health Officer SARM Division 1, Joanne Kwasnicki Plant Health Officer SARM Division 2, Betty Johnson Plant Health Officer SARM Division 3, Lynne Roszell Plant Health Officer SARM Division 4, Chelsea Neuberger Plant Health Officer SARM Division 5, and Colleen Fennig Plant Health Officer SARM Division 6 as Pest Control Officers for 2021.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Regular
Meetings**

21/036 GRAHAM: That the regular meetings for 2021 be held in the Municipal Office Marsden, SK. on the Thursday following the first Tuesday of each month with all meetings to commence at 9:00 am.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Limit
Strychnine**

21/037 GRAHAM: That a limit of one case of Strychnine per producer be implemented due to the short supply and to allow all who need Strychnine the opportunity to purchase.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Adjourn

21/038 PATERSON: That this meeting does now adjourn at 1:59 pm this day.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Adopted this 4th day of February 2021

Reeve

Administrator