

MINUTES OF THE FIRST MEETING OF THE COUNCIL AFTER ELECTION OF THE RURAL MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN, SASKATCHEWAN ON THURSDAY, NOVEMBER 5, 2020.

- Present** **Reeve:** Brian Graham
Councillors: Division 1 – Travis Lindsay
 Division 2 – Ben Graham
 Division 3 – Norman Wright
 Division 4 – Jason Paterson
 Division 5 – Brian Nattress
 Division 6 – Roland Koch
CAO: Joanne Loy
- Oath of Office** Reeve Brian Graham, Councilors Travis Lindsay, Ben Graham, Norman Wright, Brian Nattress and Roland Koch subscribed to their Oaths of Office
- Call to Order** Reeve B Graham called the meeting to order at 9:10 a.m.
- Minutes** **20/270 WRIGHT:** That the minutes of the Regular Meeting on November 5, 2020 be adopted as amended by:
 Resolution 20/244: Remove “Swanstrom” from Against;
 Resolution 20/246: Replace “Wright” with “Paterson”

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried
- Statement** **20/271 WRIGHT:** That the Statement of Financial Activities for November 2020 be accepted as presented.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried
- Accounts** **20/272 PATERSON:** That the accounts to December 3, 2020 be authorized for payment and that a list of cheques numbered 21419 to 21461 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$188,819.51 be annexed to and form a part of these minutes.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried
- Councilor Norman Wright declared a conflict of interest for the following discussion and left the Council Chambers at 9:40 am.**
- Bylaw 2020-02 Close Road** **20/273 B GRAHAM:** That Bylaw 2020-02 being a Bylaw to Close and Transfer a Municipal Road – AC4351 in the NE 11 & NW 12-44-28-W3M be introduced and read a first time.

FOR: B Graham, Lindsay, Graham, Paterson, Nattress, Koch
AGAINST:

Carried

20/274 PATERSON: That Bylaw 2020-02 be read a second time.

FOR: B Graham, Lindsay, Graham, Paterson, Nattress, Koch
AGAINST:

Carried

Councilor Norman Wright returned to Council Chambers at 9:51 am.

Council recessed from 9:52 am to 10:05 am.

Delegate Eric Graham, RM Resident

E Graham Letter 20/275 NATTRESS: That the letter presented by Eric Graham be attached to these minutes.

FOR: B Graham, Lindsay, Graham, Paterson, Nattress, Koch
AGAINST: Wright

Carried

Delegate Rick Swanstrom, RM Resident

APAS 2021 20/276 WRIGHT: That the RM of Manitou Lake pay the 2021 APAS Membership fee in the amount of \$11,815.25.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Correspondence 20/277 PATERSON: That the following list of correspondence having been read be filed:

1. SARM – RESPECT CERTIFIED
2. SARM – “MUNICIPALITIES OF SASKATCHEWAN”
3. SARM – RESOLUTION DEADLINE JAN 22, 2021
4. MUNICIPALITIES ACT AMENDMENTS
5. APAS – RESOLUTION TO PAY 2021 INVOICE IN JANUARY
6. SGI – NATIONAL SAFETY CODE CERTIFICATE

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Subdiv'n SE 27-45-27 20/278 GRAHAM: That the subdivision application by Jamie Goossen for proposed Parcel A (4.863 ha/12.02 acres), Residential, from the SE 27-45-27 W3M be approved with Community Planning to be advised that Council is unaware of any land uses that may be incompatible, is unaware of any flooding issues with the noted location, and that the RM does not have any facilities that would be affected.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Mun Rev
Sharing**

20/279 KOCH: That the Council of the RM of Manitou Lake No 442 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Hall
INS**

20/280 PATERSON: That the RM of Manitou Lake No 442 pay the Village of Marsden \$3101.56 which is one half of the 2020-2021 Marsden Community Hall Insurance with a request that the Marsden Community Hall Board review their insurance provider to ensure that the best price is being obtained.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Plains
Midstream
SE 25-46-27
SW 30-46-26**

20/281 KOCH: That the RM of Manitou Lake acknowledge the letter from Plains Midstream Canada ULC regarding Bore Locations GWD 5260 and approval is hereby given to utilize two existing approaches off RGE RD 3270 providing that the access is graveled to prevent mud from being tracked onto the government road allowance and to replace a section of pipe under the road allowance by horizontal directional drill.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Plains
Midstream
SE 25-46-27
SW 30-46-26**

20/282 LINDSAY: That the RM of Manitou Lake acknowledge the letter from Plains Midstream Canada ULC regarding Bore Location GWD 16010 and approval is hereby given to utilize an existing approach off RGE RD 3261 on the southside of the CPR Tracks and to construct a temporary approach off RGE RD 3261 on the northside of the CPR Tracks providing that the access is graveled to prevent mud from being tracked onto the government road allowance to replace a section of pipe under the CPR tracks by horizontal directional drill.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Appoint.
Deputy
Reeve**

20/283 LINDSAY: That Ben Graham be appointed Deputy Reeve of the RM of Manitou Lake No. 442 for 2020 - 2021.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Appoint-ments **20/284 NATTRESS:** That the following appointments be made for 2020-2021:
Manitou Sandhills Steering Committee
 Brian Nattress (Norman Wright alternate)
Big Manitou Lake Regional Park Authority
 Brian Graham and Ben Graham
Neilburg Veterinary Services Board
 Norman Wright
North West Association of Rural Municipalities
 Brian Graham and Brian Nattress
Northwest Heavy Oil Municipalities
 Brian Graham

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Commit-tees **20/285 GRAHAM:** That the following committees be established for 2020 – 2021:
Road Management Committee
 Travis Lindsay and Brian Graham under authority of Bylaw No. 6-2007 concerning road bans.
Road Committee
 Council as a whole
Machinery Committee
 Travis Lindsay, Norman Wright, and Jason Paterson
Human Resources Committee
 Brian Graham, Norman Wright, Roland Koch
Finance Committee
 Council as a whole
OHS
 Brian Graham – Council Representative
 Kim Lake – Office Representative
 Gary Bachman – Shop Representative

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Delegate James Czerniak – Foreman

Mulch 471 **20/286 LINDSAY:** That Majic Mulching be contracted to mulch along 471 West of the Waseca bridge to remove the larger trees with a budget of \$7500.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Backroad Plowing **20/287 WRIGHT:** That the backroads be kept open by plowing, until such time the graders are unable to keep the snow cleared for the 2020-2021 winter.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Council recessed for lunch from 11:50 am to 12:45 pm.

- Winter Weights** **20/288 KOCH:** That the RM of Manitou Lake No 442 implement Winter Weights effective 12:01 am Friday December 4, 2020.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Foreman Report** **20/289 PATERSON:** That Council accepts Foreman James Czerniak's written report as circulated and that it be filed.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Mulch 3262** **20/290 LINDSAY:** That Majic Mulching be contracted to mulch along 3262 North of Highway 40 for two miles to remove the larger trees with a budget of \$7500.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Reeve Credit** **20/291 PATERSON:** That the RM of Manitou Lake apply for a Collabria Mastercard for Reeve Brian Graham with a credit limit of \$10,000.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Desk Reeve** **20/292 PATERSON:** That the RM of Manitou Lake Council offer Ian Lamb \$3000 for the wood desk and bookshelf.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- In Camera** **20/293 LINDSAY:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 1:10 pm.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- CAO Joanne Loy and Foreman James Czerniak left the in-camera meeting at 1:20 pm.**
- Out of Camera** **20/294 WRIGHT:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 2:30 pm.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Wage Increase 2021** **20/295 NATTRESS:** That RM of Manitou Lake No. 442 Council approve the following wage increases for employee wages as follows:
Joanne Loy (CAO) – \$2080 per year cost of living increase
James Czerniak (Foreman) – \$2080 per year cost of living increase
Mel Letkeman (Seasonal) – \$1 per hour cost of living increase

Duncan MacEachern (Seasonal) – \$1 per hour cost of living increase
Les Stourac (Seasonal) – \$1 per hour cost of living increase
Gary Bachman (Operator) – \$1 per hour cost of living increase
Curtis Currie (Operator) – \$1 per hour cost of living increase
Carrie McGladdery (Office Clerk) - \$1 per hour cost of living increase
Kimberley Lake (Assistant Administrator) - \$2080 per year cost of living increase

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Bonus

20/296 LINDSAY: That James Czerniak, Lorne Sherwood, Duncan MacEachern, Les Stourac, Mel Letkeman, Kimberley Lake, Carrie McGladdery, Curtis Currie, Gary Bachman, and Joanne Loy each be paid a \$500 bonus.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Reply
E Graham**

20/297 NATTRESS: That a letter be sent to Eric Graham advising that the RM of Manitou Lake Council will not recognize the “Ratepayer’s Association” as it is not a legally registered entity unless proof of the legal registration is provided.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Holiday
Hours**

20/298 GRAHAM: That the RM of Manitou Lake No. 442 office be closed December 24, 25, 26, 27, 2020 and January 1, 2021 for the Holidays.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**January
Meeting**

20/299 WRIGHT: That the RM of Manitou Lake No. 442 first Council meeting for 2021 be held at the RM office on January 14, 2021.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

**Strategic
Meeting**

20/300 KOCH: That the RM of Manitou Lake No. 442 Council hold a Strategic Planning Meeting at the RM office on January 21, 2021 at 9 am.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Adjourn

20/301 WRIGHT: That this meeting does now adjourn at 2:55 pm this day.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Adopted this 14th day of January, 2021

Reeve

Administrator