



**Accounts**    **20/006** **WRIGHT:** That the accounts to January 9, 2020 be authorized for payment and that a list of cheques numbered 20865 to 20945 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$272,109.96 be annexed to and form a part of these minutes.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Security Camera Install**    **20/007** **WRIGHT:** That City Locksmithing be requested to install a new security camera system with 4 fixed lens cameras at the North Shop at an estimated cost of \$4277 plus taxes.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson  
**AGAINST:** Swanstrom

**Carried**

**Bylaw 2019-09 Gravel Excavation**    **20/008** **LAMB:** That Bylaw 2019-09 being a Bylaw to License the Excavation of Gravel from Gravel Pits be read a third time and be adopted.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson  
**AGAINST:** Swanstrom

**Carried**

**In Camera**    **20/009** **LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources and legal issues as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 9:37 am.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**CAO Joanne Loy and Assistant Trainee Kimberley Lake did not stay in the in-camera session.**

**Out of Camera**    **20/010** **GRAHAM:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 10:07 am.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Delegate:** Justin Schopfer

**Schopfer Road**    **20/011** **PATERSON:** That the RM of Manitou Lake Council agrees to have the RM install the Texas gate on the South end of 3281 which is to be maintained by Justin Schopfer, have ALH Contracting return in Spring 2020 to clean up the brush pile by the new approach, the RM will maintain the 46 meter surveyed road allowance from the South end of 3281 North continuing on the 20 meter right of way, seed pasture blend grass – one time only, after the clean-up is complete, with Justin Schopfer agreeing to accept the \$4000 payment for fence replacement.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Council recessed from 10:31 to 10:41 am.**

- Septic Install**      **20/012 LINDSAY:** That L-Con Transit be contracted to install a septic tank system that will satisfy the requirements of the Saskatchewan Health Authority in order for the Residential Subdivision on LSD 9-8-46-26-W3M to be approved.
- FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Koch  
**AGAINST:** Swanstrom
- Carried**
- N Shop Costs/Ben**      **20/013 SWANSTROM:** That administration compile a list of the invoices and costs associated with the North Shop and the benefits of purchasing that shop.
- FOR:** Lamb, Lindsay, Graham, Paterson, Swanstrom  
**AGAINST:** Wright
- Carried**
- K Lake Wage**      **20/014 LAMB:** That Assistant Trainee Kimberley Lake's wage be reviewed when she completes her training and receives her C Certification.
- FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**
- Carried**
- SARM Buying Group**      **20/015 LAMB:** That the RM of Manitou Lake No 442 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities' relationships with various buying groups between January 1 to December 31, 2020 with further information and access to Saskatchewan Association of Rural Municipalities' Request for Proposal (RFP) notices available on the Government of Saskatchewan website at [www.sasktenders.ca/content/public/Search.aspx](http://www.sasktenders.ca/content/public/Search.aspx)
- FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**
- Carried**
- Weed Report**      **20/016 WRIGHT:** That the 2019 Weed Inspector's Report be acknowledged and filed.
- FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**
- Carried**
- Mun Rev Sharing**      **20/017 LINDSAY:** That the Council of the RM of Manitou Lake No 442 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
  - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of Council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**
- Carried**

**Approach Approval**  
**5-47-25**      **20/018 LINDSAY:** That West Lake Energy's request to construct an approach to 4-5-47-25-W3M and drill within 75 m of the gravel road be approved providing that the approach has a 15 meter top, is graveled at minimum 100 meters back from the RM road, all IRUA conditions are met, the RM retains the right to back slope, if necessary, for road construction purposes on the surface lease and shall not incur any additional costs as a result of the lease occupying the property, the RM retains the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining said right of way as a result of the lease occupying the property, the oil company shall agree to indemnify and save harmless the RM from and against all loss, costs, charges, damages(including the RM) and expenses which the RM may suffer or sustain as a result of the operations by the Oil Company on the demised premises, and all other standards as set by Ministry of Highways and Infrastructure are followed.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Approach Approval**  
**34-46-26**      **20/019 KOCH:** That West Lake Energy's request to construct an approach to 15-34-46-26-W3M be approved providing that the approach has a 15 meter top, is graveled at minimum 100 meters back from the RM road, all IRUA conditions are met, the RM retains the right to back slope, if necessary, for road construction purposes on the surface lease and shall not incur any additional costs as a result of the lease occupying the property, the RM retains the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining said right of way as a result of the lease occupying the property, the oil company shall agree to indemnify and save harmless the RM from and against all loss, costs, charges, damages(including the RM) and expenses which the RM may suffer or sustain as a result of the operations by the Oil Company on the demised premises, and all other standards as set by Ministry of Highways and Infrastructure are followed.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Plains Midstream**  
**SE 5-46-26**      **20/020 KOCH:** That the RM of Manitou Lake acknowledge the letter from Plains Midstream Canada ULC regarding an integrity dig GWD 9120 and approval is hereby given to utilize and existing approach off RGE RD 3264 to access SE 5-46-26-W3M providing that the approach is graveled to prevent mud from being tracked onto the government road allowance.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Correspondence**      **20/021 WRIGHT:** That the following list of correspondence having been read be filed and further acknowledge that the Correspondence for the months of May, June, July, August, September, and December has been read and filed:

1. SARM – FEES 2020
2. SARM – ELECTIONS
3. SARM – NWTPA/CFTA – ONE ANNUAL DECLARATION
4. WEED INSPECTOR REPORT - 2019
5. WCMGC – MINUTES & MEETING DATES

6. VILLAGE OF MARSDEN – WILL PAY 50% OF OUTSIDE CAMERAS
7. MUNICIPAL REVENUE SHARING DECLARATION
8. WEST LAKE – APPROACH – 4-5-47-25
9. WEST LAKE – APPROACH – 15-34-56-26
10. PLAINS MIDSTREAM – INTEGRITY DIG – 5-46-26-3

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Delegate:** Foreman James Czerniak

**JD  
Grader**

**20/022 KOCH:** That the RM of Manitou Lake accept the quote from Brandt to purchase a 2019 JD 872GP Motor Grader with 377 hours, 14 foot moldboard – 2' ext, ripper, Brandt snow wing, 1<sup>st</sup> year full machine with 6 months free travel with the trade in of 2015 JD 872GP grader with ripper and wing with approximately 6000 hours for the price of \$425,000 minus the trade of price of the old grader of \$205,000.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Mower &  
Sidearm**

**20/023 WRIGHT:** That the RM of Manitou Lake purchase a XG1500 Schulte Mower from Tingley's Harvest Center for \$32,650 plus taxes and a Degelman 1820 Sidearm from Agland for \$27,462.26 plus taxes.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Council recessed for lunch from 11:54 am to 1:01 pm.**

**Foreman  
Report**

**20/024 PATERSON:** That Council accepts Foreman James Czerniak's written report as circulated and that it be filed.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Subdiv'n  
SE 19-43-27**

**20/025 WRIGHT:** That the sub division application by the Ministry of Agriculture to remove the parcel ties connecting Parcel 130271059 and Parcel 130477158 on SE 19-43-27-W3M, be approved with Community Planning to be advised that Council is unaware of any land uses that may be incompatible and that the RM does not have any facilities that would be affected.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Subdiv'n  
12/13-43-28  
7/18-43-27**

**20/025 WRIGHT:** That the sub division application by the Ministry of Agriculture to remove the parcel ties connecting SW 13-43-28-W3M Ext 1 from SW 13-43-28-W3M Ext 2, SE 13-43-28-W3M Ext 1 from SE 13-43-28-W3M Ext 2, NE 12-43-28-W3M Ext 1 from NE 12-43-28-W3M Ext 2, NW 7-43-27-W3M Ext 1 from NW 7-43-27-W3M Ext 2, and SE 18-43-27-W3M Ext 1 from SE 18-43-27-W3M Ext 2; and Consolidate SW 13-43-28-W3M Ext 2 with SE 13-43-28-W3M Ext 2, NE 12-43-28-W3M Ext 2, NW 7-43-27-W3M Ext 2, SW 18-43-27-W3M Ext 0, and SE 18-43-27-W3M Ext 1 to create 1 Parcel; and Consolidate SW 13-43-28-W3M Ext 1 with SE 13-43-28-W3M Ext 1, NE 12-43-28-W3M Ext 1, NW 7-43-27-W3M Ext 1, and Parcel B Plan 101502166 Ext 6 to create 1 Parcel; and

Create SE 18-43-27-W3M Ext 2, be approved with Community Planning to be advised that Council is unaware of any land uses that may be incompatible and that the RM does not have any facilities that would be affected.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Subdiv'n**    **20/025**  
**NE 18-43-27**

**WRIGHT:** That the sub division application by the Ministry of Agriculture to remove the parcel ties connecting Parcel 130199890 and Parcel 130477147 on NE 18-43-27-W3M, be approved with Community Planning to be advised that Council is unaware of any land uses that may be incompatible and that the RM does not have any facilities that would be affected.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Website Options**

**20/026 KOCH:** That Administration obtain options and quotes for website development and hosting due to the retirement in 2020 of the current website developer and host.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**RCMP**

**20/027 WRIGHT:** That the Cut Knife RCMP Detachment be provided with an Office key and the Security System Access Code in order for their members to have a place to work during evening and weekend shifts.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Koch  
**AGAINST:** Swanstrom

**Carried**

**Population Allocation**

**20/028 GRAHAM:** That the RM of Manitou Lake allocate the \$6.35 per capita grant from the Sask Lotteries Community Grant Program as follows:

Lashburn 48 x 6.35 = \$304.80 for 2021

Neilburg 220 x 6.35 = \$1,397.00

Marsden 305 x 6.35 = \$1,936.75

Total 573                    \$3,638.55

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Appointments**

**20/029 WRIGHT:** That the following appointments be made for 2020:

**Pest Control Officer**

Glen McGladdery, Erin McGladdery

**Pest Control Officer – for the purpose of dealing with Club Root**

Duncan MacEachern, James Czerniak

**Weed inspector**

Duncan MacEachern

**Lakeland Library Regional Council**

Karl Koch, Hazel Koch

**Pound-Keepers**

Dave Gray SE-24-45-27-W3M

Norman Wright SW-30-43-27-W3M

**Caretakers for Cemeteries**

Paul Rutherford

Manitou Memorial

Ken Scott  
Shelley Spence  
Brent Wilson  
**Fire Chief**  
Andrew Jackson.

Brady  
Normanna  
Beechwood

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Conven-  
tion  
Rates**

**20/030 LINDSAY:** That a per diem rate of \$250.00 be paid to official voting Councillors and all visiting delegates attending the SARM conventions and meals to be paid at a flat rate of \$80.00 per convention day attended including the Administration's attendance at SARM and RMAA Conventions.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Appoint  
Auditor**

**20/031 LINDSAY:** That Vantage Chartered Professional Accountants be appointed as Auditors for the year 2020 for the RM of Manitou Lake.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Election  
Officials**

**20/032 WRIGHT:** That the following be appointed as Election Officials for the General Election:  
Nomination Officers: Joanne Loy, Kimberley Lake, Carrie McGladdery, Colleen Digness  
Returning Officer: Joanne Loy  
Deputy Returning Officer: Kimberley Lake  
Poll Clerk: Carrie McGladdery.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Polling  
Place**

**20/033 LINDSAY:** That the Polling Place for the General Election be the Marsden Seniors Centre with the Marsden Community Hall as an alternate location and the Polling Place for the Advance Poll be the Municipal Office.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**PPE  
Allowance**

**20/034 GRAHAM:** That R.M. of Manitou Lake reimburse up to \$250.00 for safety gear for the shop employees in 2020 upon submitting a receipt of purchase.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Emerg  
Co-ord**

**20/035 PATERSON:** That Colleen F Digness be appointed as Emergency Co-ordinator for the RM of Manitou Lake No 442.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Snow-plowing**

**20/036 LAMB:** Whereas liability coverage is only supplied to farmers snowplowing on municipal roads when their equipment is properly flagged, they have flashing orange and blue beacons, and they are authorized by resolution and specifically named in meeting minutes prior to doing any snowplowing; **That council do not authorize any farmers to do snowplowing on municipal roads at this time.**

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Lanes**

**20/037 GRAHAM:** That lanes or driveways within the municipality, upon request, be plowed and any lane or driveway be graded at a minimum charge of \$30.00 up to 20 minutes and \$120.00 per hour thereafter if the grader is going by and that special call out trips be charged from the time the grader leaves the shop until it returns.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Fire Boards**

**20/038 LAMB:** That Brian Graham and Norman Wright be appointed to the RM Manitou Lake Fire and Rescue Coop and the Neilburg Fire Board as representatives of the RM of Manitou Lake.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Appoint. Deputy Reeve**

**20/039 LAMB:** That Travis Lindsay be appointed Deputy Reeve of the RM of Manitou Lake No. 442 for 2020.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Koch  
**AGAINST:** Swanstrom

**Carried**

**Appoint-ments**

**20/040 KOCH:** That the following appointments be made for 2020:  
**Manitou Sandhills Steering Committee**  
Jason Paterson, Norman Wright - alternate  
**Big Manitou Regional Park Authority**  
Ian Lamb, Brian Graham  
**Suffern Lake Regional Park Authority**  
Norman Wright  
**Neilburg Veterinary Services Board**  
Norman Wright  
**North West Association of Rural Municipalities**  
Ian Lamb, Joe Koch  
**Northwest Heavy Oil Municipalities**  
Ian Lamb

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Commit-tees**

**20/041 LINDSAY:** That the following committees be established for 2020:  
**Road Management Committee**  
Travis Lindsay and Ian Lamb under authority of Bylaw No. 6-2007 concerning road bans.  
**Road Committee**  
Council as a whole  
**Machinery Committee**

Travis Lindsay, Norman Wright, and Jason Paterson  
**Human Resources Committee**  
 Brian Graham, Joe Koch, and Norman Wright  
**Finance Committee**  
 Council as a whole  
**OHS**  
 Brian Graham – Council Representative  
 Kim Lake – Office Representative  
 Mel Letkeman – Shop Representative

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Regular Meetings**

**20/042 WRIGHT:** That the regular meetings for 2020 be held in the Municipal Office Marsden, SK. on the Thursday following the first Tuesday of each month with all meetings to commence at 9:00 am.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**PEBA Present'n**

**20/043 SWANSTROM:** That the RM of Manitou Lake staff be permitted to attend the PEBA Retirement Presentation at the RM of Hillsdale February 11<sup>th</sup> at 8 am, weather permitting.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Ratepayer Meeting**

**20/044 SWANSTROM:** That the RM of Manitou Lake hold a Ratepayer's Meeting without a supper nor a guest speaker on March 4, 2020.

**FOR:** Graham, Paterson, Swanstrom  
**AGAINST:** Lamb, Lindsay, Wright, Koch

**Defeated**

**Open House**

**20/045 LAMB:** That the RM of Manitou Lake hold a BBQ and Open House with information booths in the Spring of 2020 as an alternative to a Ratepayer's Meeting.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Adjourn**

**20/046 SWANSTROM:** That this meeting does now adjourn at 1:54 pm this day.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom, Koch  
**AGAINST:**

**Carried**

**Adopted this 6<sup>th</sup> day of February 2020**

\_\_\_\_\_  
 Reeve

\_\_\_\_\_  
 Administrator