

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN, SASKATCHEWAN ON THURSDAY, DECEMBER 5, 2019.**

- Present**      **Reeve:**            Ian Lamb  
**Councillors:**    Division 1 – Travis Lindsay  
                          Division 2 – Brian Graham  
                          Division 3 – Norman Wright  
                          Division 4 – Jason Paterson  
                          Division 5 – Rick Swanstrom  
                          Division 6 – Joe Koch - Absent  
**CAO:** Joanne Loy
- Call to Order**            Reeve Lamb called the meeting to order at 9:02 a.m.
- Minutes**            **19/371 GRAHAM:** That the minutes of the Regular Meeting of Council on November 7, 2019 be accepted as circulated.  
  
**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**  
  
**Carried**
- Accounts**          **19/372 WRIGHT:** That the accounts to December 5, 2019 be authorized for payment and that a list of cheques numbered 20818 to 20864 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$174,263.56 be annexed to and form a part of these minutes.  
  
**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**  
  
**Carried**
- Statement**          **19/373 WRIGHT:** That the Statement of Financial Activities for November 2019 be accepted as presented.  
  
**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**  
  
**Carried**
- Delegate**            James Czerniak, Foreman
- Grid 680 Damage**      **19/374 GRAHAM:** That a letter be sent to Tarin Enterprises advising that the damage caused by walking a track hoe across the pavement on Grid 680 will be inspected in the Spring of 2020 by the paving contractor to provide repair recommendations and costs which Tarin Enterprises will be responsible for paying.  
  
**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**  
  
**Carried**
- Delegates**            Brant Wheeler & Stephanie Munro, Lloydminster Region Health Foundation

**680 PVMT Grant Application** 19/375 **WRIGHT:** That the RM of Manitou Lake apply for the RIRG Grant for paving 3 miles, with a 10 meter top, and 70 mills hot mix on Range Road 3275 from TWP Road 443 to 440 with an estimated cost of \$3,355,000 with BAR Engineering to complete the engineering.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**675 Curves Grant Application** 19/376 **LINDSAY:** That the RM of Manitou Lake apply for the RIRG Grant for realigning the speed curves on 675, with a 10 meter top, to improve the design and sightlines, with an estimated cost of \$2,925,000 with BAR Engineering to complete the engineering.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Backroad Plowing** 19/377 **LINDSAY:** That the backroads be kept open by plowing, until such time the graders are unable to keep the snow cleared for the 2019-2020 winter.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Councilor Norman Wright abstained from voting on the following motion:**

**ROW 12-44-28** 19/378 **LAMB:** That the RM of Manitou Lake pay Wright's Farms LTD. \$3949.31 for the right of way taken from the NW 12-44-28-W3M with the old road diversion being abandoned back to Wright's Farms Ltd at the rate of 1.965 times the latest assessed value per acre.

**FOR:** Lamb, Lindsay, Graham, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Scott Fence PMT** 19/379 **PATERSON:** That Scott Ranching be paid for 75% of the replacement cost of ½ mile new fence based on \$4500 per half mile for the fence on the NE 12-44-28-W3M.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Foreman Report** 19/380 **PATERSON:** That Council accepts Foreman James Czerniak's written report as circulated and that it be filed.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Council recessed from 10:54 am to 11:07 am**

**Knibbs  
Reports**

**19/381 LINDSAY:** That the RM of Manitou Lake No 442 Council place both Knibbs/associates HR Consulting Reports regarding the alleged Code of Ethics Bylaw violations against Councilor Rick Swanstrom and former Councilor Bob Walde on the RM's website including the complaints.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Bylaw  
2019-09  
Gravel  
Excavation**

**19/382 GRAHAM:** That Bylaw 2019-09 being a Bylaw to License the Excavation of Gravel from Gravel Pits be introduced and read a first time.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**19/383 LINDSAY:** That Bylaw 2019-09 be read a second time.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**Against:**

**Carried**

**19/384 WRIGHT:** That Bylaw 2019-09 be given three readings at this meeting.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson,  
**Against:** Swanstrom

**Carried**

**Santa's  
Anon.**

**19/385 WRIGHT:** That the RM of Manitou Lake purchase up to five \$100 Co-op Gift Cards to be given to the chosen families for Santa's Anonymous for the year 2019.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**Against:**

**Carried**

**Security  
Camera  
Upgrade**

**19/386 LINDSAY:** That City Locksmithing be requested to upgrade the security camera system be to allow for the installation of a fisheye camera looking at the front entrance and the street at an estimated cost of \$2434 plus taxes.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Sasktel  
Contract**

**19/387 WRIGHT:** That the Sakstel Centrex Trunk Agreement be renewed for a 3 year contract at a rate of \$56.85 per month per line.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Farm Safety**      **19/388 LAMB:** That the RM of Manitou Lake No 442 donates \$400 to the Farm Safety Centre for Saskatchewan elementary school safety presentations, including the Marsden and Neilburg schools, for 2020.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**January Meeting**      **19/389 LINDSAY:** That the RM of Manitou Lake No. 442 first Council meeting for 2020 be held at the RM office on January 9, 2020.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**CAO Vacation**      **19/390 SWANSTROM:** That CAO Joanne Loy be authorized to take December 9 to 13<sup>th</sup> off as vacation time.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

Council recessed for lunch from 11:59 am to 12:56 pm.

**In Camera**      **19/391 LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 12:56 pm.

**FOR:** Lamb, Lindsay, Graham, Wright, Swanstrom  
**AGAINST:**

**Carried**

**CAO Joanne Loy left the in-camera meeting at 12:56 pm.**

**Councilor Jason Paterson joined the in-camera meeting at 1:05 pm.**

**Out of Camera**      **19/392 LAMB:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 1:49 pm.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom  
**AGAINST:**

**Carried**

**Wage Increase 2020**      **19/393 PATERSON:** That RM of Manitou Lake No. 442 Council accept the HR Committee recommendations for employee wage increases as follows:  
Joanne Loy (CAO) – \$2080 per year cost of living increase  
James Czerniak (Foreman) – \$2080 per year cost of living increase  
Mel Letkeman (Operator) – \$1 per hour cost of living increase  
Lorne Sherwood (Seasonal) – \$1 per hour cost of living increase  
Duncan MacEachern (Seasonal) – \$1 per hour cost of living increase  
Les Stourac (Operator) – \$1 per hour cost of living increase  
Gary Bachman (Operator) – \$1 per hour cost of living increase  
Curtis Currie (Operator) – \$1 per hour cost of living increase  
Carrie McGladdery (Office Clerk) - \$1 per hour cost of living increase  
Kimberley Lake (Assistant Administrator) - \$40 per week increase which accounts for the acquisition of her C Certificate in 2020 and based on a 7.5 hour work day.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom

**AGAINST:**

**Carried**

**Bonus**

**19/394 LAMB:** That James Czerniak, Lorne Sherwood, Duncan MacEachern, Les Stourac, Mel Letkeman, Tracy Kurtz, Kimberley Lake, Carrie McGladdery, Curtis Currie, Gary Bachman, and Joanne Loy each be paid a \$500 bonus.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom

**AGAINST:**

**Carried**

**Sick Days**

**19/395 LINDSAY:** That the Sick Days be reduced to 6 per year and will not be carried over to the following nor will unused sick days be paid out at the end of the year; and  
That the RM will cover the wages for the two-week waiting period for Short term Disability if required.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson

**AGAINST:** Swanstrom

**Carried**

**N Shop  
Cameras**

**19/396 WRIGHT:** That City Locksmithing be requested to provide a quote for the installation of security cameras at the North Shop.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson

**AGAINST:** Swanstrom

**Carried**

**N Door  
Camera**

**19/397 WRIGHT:** That City Locksmithing be requested to install a fisheye security camera on the north side of the RM office in addition to the one on the west side.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom

**AGAINST:**

**Carried**

**Adjourn**

**19/398 GRAHAM:** That this meeting does now adjourn at 1:58 pm this day.

**FOR:** Lamb, Lindsay, Graham, Wright, Paterson, Swanstrom

**AGAINST:**

**Carried**

**Adopted this 9<sup>th</sup> day of January 2020**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator