

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL
MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE,
MARSDEN, SASKATCHEWAN ON THURSDAY, DECEMBER 6, 2018.**

Present **Reeve:** Ian Lamb
 Councillors: Division 1 – Travis Lindsay - Late
 Division 2 – Brian Graham
 Division 3 – Norman Wright
 Division 4 – Jason Paterson
 Division 5 – Rick Swanstrom
 Division 6 – Joe Koch

CAO: Joanne Loy

Call to Order Reeve Lamb called the meeting to order at 9:07 a.m.

In Camera **18/352 LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss Council Code of Ethics complaints as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 9:08 am.

Carried

Reeve Ian Lamb and Councilor Joe Koch left the In-Camera session at 9:12 am.

Councilor Travis Lindsay joined the Meeting and the In-Camera session at 9:25 am.

Reeve Ian Lamb and Councilor Joe Koch returned to the meeting at 9:41 am.

Out of Camera **18/353 LAMB:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 9:41 am.

Carried

Delegate: Bruce Dodds, APAS

Reeve Lamb and Councilor Koch did not vote on the following motion due to a conflict of interest.

Council Code of Ethics **18/354 SWANSTROM:** That CAO Joanne Loy and Councilor Brian Graham be authorized to find and contract an independent third party to conduct an independent impartial investigation on the Council Code of Ethics complaints on two RM Councilors.

Carried

Delegates: Brant Wheeler & Stephanie Munro, Lloydminster Health Region Foundation

Delegate: Gary Biensch, RM Resident

Minutes **18/355 KOCH:** That the minutes of the first meeting of Council after election held on November 7, 2018 be adopted as presented.

Carried

Financial **18/356 WRIGHT:** That the Statement of Financial Activities for the month of November 2018, be accepted as presented.

Carried

Accounts **18/357 WRIGHT:** That the list of accounts to December 7, 2018 be authorized for payment, with the addition of the council indemnities, and that a list of cheques numbered 20142 to 20227 inclusive, together with the EFT Payroll deposits and online Receiver General remittances totaling \$198,950.31 be annexed hereto and form a part of these minutes.

Carried

Delegate: Laura Graham, RM Resident

**PSIP
Renewal** **18/358 WRIGHT:** That the coverage on the Municipal Office be increased to \$825,000, the 2018 graders increased to \$475,000 each, and the wings for the graders be listed separately SARM Property Self Insurance Program for 2019.

Carried

**PSIP
Renewal** **18/359 KOCH:** That the coverage on the zero turn Kubota mower be set at \$12,000 and the fuel tank at \$2500 SARM Property Self Insurance Program for 2019.

Carried

Delegate: Colleen Fenning, SARM Division Six Plant Health Officer

Council recessed for lunch from 12:09 to 12:58 pm

Delegate: Foreman James Czerniak

**Fulltime
Hours** **18/360 WRIGHT:** That Les Stourac and Mel Letkeman be returned to fulltime hours as there is a staff shortage.

Carried

Councilor Rick Swanstrom stated he abstained from voting on the previous motion as he did not have enough information prior to the meeting on the staff shortage

Delegate: Tracy Kurtz, Safety Officer

**Foreman
Report** **18/361 KOCH:** That council acknowledge the December 2018 Foreman Report.

Carried

**Lt. Gov.
Award** **18/362 WRIGHT:** That the RM of Manitou Lake Administration to make the application of Grant Wightman for the Lt. Governor Award.

Carried

**IHunter
Map App** **18/363 GRAHAM:** That the RM of Manitou Lake authorize IHunter App to distribute the RM of Manitou Lake Map solely for the purposes of the IHunter App.

Carried

Correspond **18/364 WRIGHT:** That the following list of correspondence having been read and dealt with as indicated be filed:

1. SARM – FIT FOR DUTY POLICY
2. SARM – 2019 LIEUTENANT GOVERNOR'S AWARD
3. SARM – MLDP FEB & MARCH
4. APAS
5. MINISTRY OF LABOUR RELATIONS & WORKPLACE SAFETY
6. IHUNTER – ONLINE HUNTING MAP

Carried

**Santa's
Anon.** **18/365 LINDSAY:** That the RM of Manitou Lake purchase up to five \$100 Co-op Gift Cards to be given to the chosen families for Santa's Anonymous for the year 2019.

Carried

Res Exemp Missed 18/366 LINDSAY: That the RM of Manitou Lake Council rebate Daryl and Diane Powers as the residential exemption was missed on PT NE 21-44-28-W3 with the adjustment being \$482.20 municipal, \$315.35 School and \$45.92 Fire for 2018.

Carried

Wage Increase 2019 18/367 PATERSON: That RM of Manitou Lake No. 442 Council accept the HR Committee recommendations for employee wage increases as follows:
Joanne Loy (CAO) – 2.5% cost of living increase
Brenda Appleton (Assistant Admin.) – 2.5% cost of living increase
James Czerniak (Foreman) – 2.5% cost of living increase
Mel Letkeman (Operator) – 2.5% cost of living increase with a review in June 2019
Lorne Sherwood (Seasonal) – 2.5% cost of living increase
Duncan MacEachern (Seasonal) – 2.5% cost of living increase
Les Stourac (Operator) – raise to \$32.50/hr from \$30.60/hr.

Carried

Bonus 18/368 LAMB: That James Czerniak, Lorne Sherwood, Duncan MacEachern, Les Stourac, Mel Letkeman, Tracy Kurtz, Kimberley Lake, Brenda Appleton and Joanne Loy each be paid a \$500 bonus.

Carried

Adjourn 18/369 GRAHAM: That this meeting does now adjourn at 2:05 pm this day.

Carried

Approved this 10th day of January 2019

Reeve

Administrator