

**MINUTES OF THE FIRST MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY
OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN,
SASKATCHEWAN ON WEDNESDAY, NOVEMBER 7, 2018.**

- Present** **Reeve:** Ian Lamb
Councillors: Division 1 – Travis Lindsay - Absent
Division 2 – Brian Graham
Division 3 – Norman Wright
Division 4 – Jason Paterson
Division 5 – Rick Swanstrom
Division 6 – Joe Koch
- CAO:** Joanne Loy
- Oath of Office** Councilor Brian Graham, Councilor Jason Paterson, and Councilor Joe Koch subscribed to their Oaths of Office
- Call to Order** Reeve Lamb called the meeting to order at 9:07 a.m.
- Minutes** **18/324 WRIGHT:** That the minutes of the regular meeting held on October 4, 2018 be adopted as presented.
Carried
- Financial** **18/325 KOCH:** That the Statement of Financial Activities for the month of October 2018, be accepted as presented.
Carried
- Accounts** **18/326 GRAHAM:** That the list of accounts to November 7, 2018 be authorized for payment, with the addition of the council indemnities, and that a list of cheques numbered 20089 to 20141 inclusive, together with the EFT Payroll deposits and online Receiver General remittances totaling \$520,948.67 be annexed hereto and form a part of these minutes.
Carried
- Substance Abuse Policy** **18/327 KOCH:** That the Drug and Alcohol Policy passed on October 4, 2018 be sent to Robertson Stromberg along with the draft policy developed by Assure Testing to be reviewed and a policy be developed providing that SARM is not working on a policy.
Carried
- Delegates** Foreman James Czerniak and Safety Office Tracy Kurtz
- In Camera** **18/328 LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources and policy development as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 10:29 am.
Carried
- Out of Camera** **18/329 LAMB:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 11:13 am.
Carried
- Council recessed from 11:13 am to 11:22 am**
- Delegate** Foreman James Czerniak

Grader Tires **18/330 PATERSON:** That Foreman James Czerniak be authorized to purchase 6 17.5R25 Snowplus tires from Kal Tire at a cost of \$1474.64 per tire plus taxes.

Carried

Crop Compensation **18/331 GRAHAM:** That the RM of Manitou Lake No. 442 set the crop compensation on road construction at:
-Canola \$11.00 bushel/60 bushels to the acre – 2018
-Wheat \$7.20/bushel/70 bushels to the acre - 2018

Carried

Septic Tank **18/332 WRIGHT:** That Foreman James Czerniak be authorized to select the best price and timeline for the installation of a septic system at the RM North Shop located at LSD 9-8-46-26-W3M.

Carried

Snowplow Policy **18/333 SWANSTROM:** That the RM of Manitou Lake Snowplow Policy Be: That Snowplowing of driveways will be done at a minimum charge of \$30 for up to 20 minutes plus GST with any times over 20 minutes be charged at the rate of \$125 per hour plus GST for the current winter season, with snowplowing to be completed on an on call basis, with the river hills and bus routes to receive first priority, snowplowing will be completed when the grader goes by, special requests will charged at a rate of \$125 per hour plus GST from the time the grader leaves the shop until it returns, the driveway must have suitable clearance for the grader, and that the RM is not liable for any damages .

Carried

Mower Bid **18/334 GRAHAM:** That Foreman James Czerniak be authorized to bid up to \$9000 at the Ritchie Bros Auction on November 8, 2018 on a 2007 Kubota ZD326S 60 inch Zero Turn Landscape Mower.

Carried

Council recessed for lunch from 11:57 am to 12:47 pm

Foreman Report **18/335 WRIGHT:** That council acknowledge the November 2018 Foreman Report.

Carried

Voting Delegates **18/336 WRIGHT:** That Councillors Brian Graham and Joe Koch be appointed as voting delegates for the SARM November 14 to 15, 2018 Convention with Ian Lamb as alternate.

Carried

Excess Liability **18/337 GRAHAM:** That the RM of Manitou Lake renew the Excess Liability Insurance for a total of \$5 Million Liability under the SARM Liability Self Insurance Program for 2019.

Carried

SARM EH&D Disab. Coverage 2018 **18/338 KOCH:** That the RM of Manitou Lake No 442 renew the Extended Health and Dental Benefits for Council and Staff at Level 2 for 2019; and
That the RM of Manitou Lake No. 442 apply for disability benefits coverage for 2019 under the SARM Disability Benefits Plan for elected and appointed officials while engaged in official municipal business at annual salary of \$50,000.00 for the flat premium of \$925.00; Elected officials include the full Council of the R.M. of Manitou Lake, appointed officials include everyone appointed as a representative of the R.M. of Manitou Lake by resolution of Council for 2019 and;
That an application for disability coverage under the employees plan for 2019 be based on 2018 actual wages/salary estimates for James Czerniak \$100,000, Jean Donally \$85,000.00, Mona Gordon \$70,000.00, Les Stourac \$60,000.00, Mel Letkeman \$60,000.00, Lorne

Sherwood \$43,000.00, Duncan MacEachern \$43,000.00, Brenda Appleton \$53,000.00, Kim Lake \$43,680.00 and Joanne Loy \$102,000.

Carried

Councilor Jason Paterson left the Council Chambers at 1:45 pm and did not return to the meeting.

Correspond 18/339 GRAHAM: That the following list of correspondence having been read and dealt with as indicated be filed:

1. SARM – MUNICIPAL LEADERS AGENDA – NOV 13 SASKATOON
2. SARM – CONVENTION – WHO IS GOING?
3. SARM – RESOLUTIONS
4. SARM – VOTING DELEGATES
5. SARM – COMMENT ON THRONE SPEECH
6. SARM – INSURANCE AND BENEFITS
7. SAMA – OIL & GAS STORAGE TANKS
8. GOVERNMENT RELATIONS – MILL RATE FACTORS
9. RMAA – 2019 CURLING
10. ALL-NET MUNICIPAL SOLUTIONS

Carried

Fire Boards

18/340 LAMB: That Brian Graham and Norman Wright be appointed to the RM Manitou Lake Fire and Rescue Coop and the Neilburg Fire Board as representatives of the RM of Manitou Lake.

Carried

Appoint. Deputy Reeve

18/341 LAMB: That Joe Koch be appointed Deputy Reeve of the RM of Manitou Lake No. 442 for 2018 - 2019.

Carried

Appoint-ments

18/342 WRIGHT: That the following appointments be made for 2018-2019:

Manitou Sandhills Steering Committee

Jason Paterson (Norman Wright alternate)

Manitou Section - Suffern Lake Regional Park Authority

Ian Lamb and Brian Graham

Neilburg Veterinary Services Board

Norman Wright

North West Association of Rural Municipalities

Ian Lamb and Joe Koch

Northwest Heavy Oil Municipalities

Ian Lamb

Carried

Commit-tees

18/343 LAMB: That the following committees be established for 2018 – 2019:

Road Management Committee

Travis Lindsay and Ian Lamb under authority of Bylaw No. 6-2007 concerning road bans.

Road Committee

Council as a whole

Machinery Committee

Travis Lindsay, Norman Wright, and Jason Paterson

Human Resources Committee

Brian Graham, Norman Wright, Joe Koch

Finance Committee

Council as a whole

OHS

Brian Graham – Council Representative

Kim Lake – Office Representative

Mona Gordon – Shop Representative

Carried

Councilor Rick Swanstrom left the Council Chambers at 2:10 pm and did not return to the meeting.

- Farm Safety** **18/344 KOCH:** That the RM of Manitou Lake No 442 donates \$400 to the Farm Safety Centre for Saskatchewan elementary school safety presentations, including the Marsden and Neilburg schools, for 2019.
Carried
- Minor Hockey** **18/345 WRIGHT:** That the RM of Manitou Lake No 442 donates \$300 in Coop Gift Cards to be used for treat bags or locker room snacks to the Marsden/Neilburg Minor Hockey for the Minor Hockey Day on January 19, 2019.
Carried
- 464 Extra Area** **18/346 KOCH:** That the RM of Manitou Lake No 442 pay for the area disturbed outside of the purchased right of ways based on the 2018 rate as follows:
Glen & Henry Brockhoff – SE 26-46-26 0.79 ac \$1393.24
Richard & Maxine Little – NW 23-46-26 0.35 ac \$ 881.18
James, Ken, Leslie Graham – SW 26-46-26 0.33 ac \$ 451.85
Danny & Colleen Toews – NE 23-46-26 0.58 ac \$1160.49
Carried
- Crop Damage 464** **18/347 GRAHAM:** That the RM of Manitou Lake No 442 Council pay the Crop Damage on 464 as follows:
Richard & Maxine Little – NW 23-46-26
Canola 0.35ac @ \$11/bu @60bu/ac \$ 231.00
Evan Loy (Renter)– SE 26-46-26
Canola 0.79ac @ \$11/bu @60bu/ac \$ 521.40
Carried
- Crop Damage 454** **18/348 GRAHAM:** That the RM of Manitou Lake No 442 Council pay the Crop Damage on 454 as follows:
Brian McIntyre (Renter) – SW 28-45-26
Canola 1.07ac @ \$11/bu @60bu/ac \$ 706.20
Art Leitheiser – SE 28-45-26
Canola 0.67ac @ \$11/bu @60bu/ac \$ 442.20
Jordan Loy (Renter) – SW 27-45-26
Canola 0.95 ac @ \$11/bu @60bu/ac \$ 627.00
Jordan Loy (Renter) - SE 27-45-26
Canola 1.39 ac @ \$11/bu @ 60bu/ac \$ 917.40
Jordan & Trina Loy - NE 22-45-26
Canola 2.12 ac @ \$11/bu @ 60bu/ac \$1399.20
Sidney & Jean Wells - NW 22-45-26
Wheat 0.62 ac @ \$7.20/bu @70bu/ac \$ 312.48
Victor Koch – NW 21-45-26
Canola 1.96 ac @ \$11/bu @ 60bu/ac \$1293.60
Kurt Boese (Renter) – NE 21-45-26
Wheat 1.25 ac @ \$7.20/ac @70bu/ac \$ 630.00
Carried
- Holiday Hours** **18/349 LAMB:** That the RM of Manitou Lake No. 442 Office will be closed December 24, 25, 26, 2018 and January 1, 2019 for the Holidays.
Carried
- Office Hours** **18/350 GRAHAM:** That the RM of Manitou Lake No 442 Office hours be open from 8 am to 4 pm including being open over lunch hour effective January 2, 2019 in conjunction with the Village of Marsden.
Carried

Adjourn **18/351 KOCH:** That this meeting does now adjourn at 2:39 pm this day.
Carried

Approved this 6th day of December 2018

Reeve

Administrator