

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN, SASKATCHEWAN ON THURSDAY, OCTOBER 4, 2018.

Present
Reeve: Ian Lamb
Councillors: Division 1 – Travis Lindsay - Late
 Division 2 – Bob Walde
 Division 3 – Norman Wright
 Division 4 – Kevin Bossert
 Division 5 – Rick Swanstrom
 Division 6 – Joe Koch

CAO: Joanne Loy

Call to Order Reeve Lamb called the meeting to order at 9:01 a.m.

Councilor Walde read a statement to Council that he also requested to be attached to the minutes.

Councilor Walde requested a recorded vote on the following motion:

Rescind 18/299 WALDE: That since SAGE Analytics Inc found the harassment complaint against Councilor Walde was unfounded, and both the RCMP and SAGE Analytics Inc found there was no validity to the so-called “death threat” that the sanctions against Councilor Walde be rescinded.
FOR: Rick Swanstrom
AGAINST: Ian Lamb
 Norman Wright
 Joe Koch
Defeated

Councilor Walde did not vote as the motion pertained to him.

Councilor Lindsay arrived at 9:15 am

Minutes **18/300 WRIGHT:** That the minutes of the regular meeting held on September 6, 2018 be adopted as presented.
Carried

Financial **18/301 KOCH:** That the Statement of Financial Activities for the month of September 2018, be accepted as presented.
Carried

Accounts **18/302 KOCH:** That the list of accounts to October 4, 2018 be authorized for payment, with the addition of the council indemnities, and that a list of cheques numbered 20028 to 20088 inclusive, together with the EFT Payroll deposits and online Receiver General remittances totaling \$540,265.99 be annexed hereto and form a part of these minutes.
Carried

454 Payment **18/303 WALDE:** That Progress Payment #6 for Larry Fehr Construction for 454 in the amount of \$204,502.87 be authorized for payment.
Carried

PetroCapita 18/304 LINDSAY: That the RM of Manitou Lake No 442 Council accept the written proposal from Capital Assessment Services Inc., representative of PetroCapita Oil & Gas, being that PetroCapita Oil & Gas shall make 24 equal monthly payments of \$32,142.25 to pay the arrears balance and shall make the full payment for the 2019 taxes, when issued, as well as payments for any interest accrued while payments are being made with the RM to agree not to proceed with any legal action against PetroCapita Oil & Gas while payments are being made in accordance with this agreement and that if PetroCapita Oil & Gas misses one payment, the RM may take further legal action.

Carried

SAMA 18/305 KOCH: That the 2018 SAMA Amended Confirmation Certificate be Confirmation acknowledged.

Carried

Correspond 18/306 BOSSERT: That the following list of correspondence having been read and dealt with as indicated be filed:

1. SARM – MUNICIPAL LEADERS AGENDA – NOV 13 SASKATOON
2. SARM – CONVENTION DRAFT AGENDA
3. SARM – MLDP SCHEDULE -
4. SAMA – OIL & GAS LATE REPORTING
5. SAMA – AMENDED CERTIFICATE OF CONFIRMATION

Carried

Tax 18/307 WRIGHT: That Reeve Ian Lamb authenticate the list of Enforcement & TE List Exemption arrears as presented to this meeting, and that the Tax Enforcement list be advertised in the Meridian Source except those lands with arrears less than 50% of the previous year's levy, the lands with post dated payments left in the office or payment arrangements made with Council, oil and gas properties, and the cabins.

Carried

Councilor Koch refrained from voting on the following motion as it was a request he made of Council.

J Koch 18/308 WRIGHT: That the RM of Manitou Lake No 442 Council approve the Request request of Joe Koch to stay at LSD 9-8-46-26-W3M until November 30, 2018 to facilitate preparing for the auction sale and moving with Mr. Koch to pay all utilities until November 30, 2018.

Carried

Council recessed from 10:07 am to 10:17 am

Debit 18/309 KOCH: That Administrator Joanne Loy be authorized to set up debit/ Machine credit payment, Mastercard and Visa, processing through Elevon and Costco Canada purchasing a 1CT250 countertop terminal for \$626, with credit card processing fees being 1.56% for all non-reward cards, 1.99% for all reward cards, 2.07% for all keyed in transactions, and with debit processing fees being \$0.06 for insert and \$0.095 for tap.

Carried

Xmas 18/310 LINDSAY: That the Office Staff be authorized to organize the annual Supper Christmas Supper for Council, Staff, and Spouses to be held at the Prairie Diner.

Carried

Marsden 18/311 WRIGHT: That the RM of Manitou Lake donate \$1500 to the Marsden Playschool Playschool for the 2018-2019 Year.

Carried

Marsden **18/312** **LINDSAY:** That the RM of Manitou Lake No 442 enter into an agreement with the Village of Marsden under the Multi Material Stewardship Western (MMSW) Program for the provision of recycle bins for the use of RM residents, including a recycle bin at the RM Office and a Waste Bin at the RM Shop with the Village of Marsden to invoice the RM quarterly for the four bins.

Carried

Firewall **18/313** **WALDE:** That the Village of Marsden be added as an agent to the network services for firewall protection through Today's Technology Marketing Group at a fee of \$100 plus applicable taxes per month billed quarterly.

Carried

Delegate **Foreman James Czerniak**

Rural **18/314** **LINDSAY:** That Foreman James Czerniak be authorized to order the the 235 Rural Civic Addressing signs, 24" x 15", white lettering on a blue background, one sided and 235 7' u-channel posts for a cost of \$10,661.95 plus taxes from ATS Traffic.

Carried

Drug, Meds **18/315** **KOCH:** That the RM of Manitou Lake No 442 adopt the Drugs, Alcohol, and Medication Policy, with the recommended changes, to replace the existing Policy and a copy be attached hereto and form a part of these minutes.

Carried

Delegate **Staff SGT Heath Robinson, Cut Knife RCMP Detachment**

Enhanced **18/316** **LINDSAY:** That the Reeve and Deputy Reeve be designated for dispute resolution on the RCMP Enhanced Policing Agreement.

Carried

In Camera **18/317** **LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources and seasonal layoffs as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 11:36 am.

Carried

Councilor Rick Swanstrom and Councilor Bob Walde refused to participate in the in-camera discussion and left the Council Chambers at 11:36 am. Councilor Swanstrom and Councilor Walde did not return to the meeting.

Out of **18/318** **LAMB:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 11:55 am.

Carried

K Lake **18/319** **WRIGHT:** That Office Assistant Kimberley Lake be given a salary increase calculated at the equivalent of 35 hours per week times an hourly rate of \$24.00 effective October 4, 2018.

Carried

Winter Layoffs

18/320 LAMB: That the Shop Staff be provided with layoff and reduction of hours to 7 hours per day effective November 1, 2018, with Foreman James Czerniak to coordinate the working schedules, as follows:
Jean Donally – 2 weeks notice of 2 weeks on – 1 week off
Mona Gordon – 2 weeks notice of 2 weeks on – 1 week off
Les Stourac – 2 weeks notice of 2 weeks on – 1 week off
Mel Letkeman – 2 weeks notice of 2 weeks on – 1 week off
Lorne Sherwood – 2 weeks notice of winter layoff with recall date of May 1, 2019
Duncan MacEachern – 2 weeks notice of winter layoff with recall date of May 1, 2019

Carried

S 141.1 Violations

18/321 LAMB: Whereas; upon reviewing the minutes of the August 9, 2018 regular Council meeting, it appears that Councilors for Division 2 and 5 may be in violation of Section 141.1 of *The Municipalities Act*, being Conflict of Interest, by participating in the discussion and voting on Motion 18/244; and
Whereas: upon reviewing the minutes of the September 6, 2018 regular Council meeting, it appears that Councilor for Division 2 may be in violation of Section 141.1 of *The Municipalities Act*, being Conflict of Interest, by participating in the discussion and voting on Motion 18/291; Therefore; be it resolved that this matter, including copies of the invoices and letters, be sent to Robertson Stromberg, RM lawyer, for review and recommendations.

Carried

MREP Application

18/322 WRIGHT: That the RM of Manitou Lake No. 442, in order to apply for the MREP funding for 2019-2020 project, request BAR Engineering to complete an estimate to pave 3 miles, with a 10 meter top, and 70 mills hot mix on Range Road 3275 from TWP Road 443 to 440.

Carried

Adjourn

18/323 WRIGHT: That this meeting does now adjourn at 12:05 pm this day.

Carried

Approved this 7th day of November 2018

Reeve

Administrator