

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN, SASKATCHEWAN ON THURSDAY, MARCH 8, 2018.

- Present** **Reeve:** Ian Lamb
Councillors: Division 1 – Travis Lindsay
 Division 2 – Bob Walde
 Division 3 – Norman Wright
 Division 4 – Kevin Bossert
 Division 5 – Rick Swanstrom
 Division 6 – Joe Koch
CAO: Joanne Loy
Assistant Administrator: Brenda Appleton
- Call to Order** Reeve Lamb called the meeting to order at 9:04 a.m.
- Minutes** **18/052 KOCH:** That the minutes of the Regular Meeting on January 11 2018 be adopted as presented.
Carried
- Minutes** **18/053 WRIGHT:** That the minutes of the Special Meeting on February 2, 2018 be adopted as presented.
Carried
- State-ment** **18/054 SWANSTROM:** That the Statement of Financial Activities for January 2018 be accepted with the correction of the weed control fees.
Carried
- State-ment** **18/055 BOSSERT:** That the Statement of Financial Activities for February 2018 be accepted as presented.
Carried
- Accounts** **18/056 WALDE:** That the accounts to March 8, 2018 be authorized for payment and that a list of cheques numbered 19624 to 19676 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$116,048.69 be annexed to and form a part of these minutes.
Carried
- Delegate** Brenda Appleton, Assistant Administrator - Borderlands
- Borderlands Partnership** **18/057 WRIGHT:** That the RM of Manitou Lake Council support Emergency Measures Coordinator in the establishment and promotion of the Borderlands Preparedness Partnership.
Carried
- Supper Payment** **18/058 BOSSERT:** That Tille Burt be paid \$1440 for 80 plates served at the RM of Manitou Lake No 442 Ratepayer's Supper.
Carried
- Lt. Gov. Award** **18/059 LINDSAY:** That as per the request from Grant Wightman's family, the RM of Manitou Lake delay the application of Grant Wightman for the Lt. Governor Award for 2019.
Carried

Council recessed from 10:22 to 10:38 am.

Telecom Policies **18/060 WALDE:** That the Employee Telecommunications Policy and the Council Telecommunications Policy be tabled until the April 5, 2018 regular meeting.

Carried

Delegate: Staff SGT Heath Robinson, Cut Knife RCMP Detachment

Pest Control Officer **18/061 SWANSTROM:** That Glen McGladdery be appointed as the RM of Manitou Lake's Pest Control Officer for 2018, with Erin McGladdery as an assistant, at a rate of \$30 per hour and \$0.90/km.

Carried

Delegate James Czerniak, Foreman

PetroCapita Warning **18/062 WRIGHT:** That PetroCapita be sent a warning letter stating that their fluid haulers have been seen using unauthorized roads and that if it continues invoices for road maintenance will be sent.

Carried

PetroCapita Tax Arrears **18/063 LAMB:** That PetroCapita be sent a letter reminding that they agreed to make monthly payments towards the outstanding tax arrears in order to have a haul agreement with the RM.

Carried

Seasonal Operator AD **18/064 LAMB:** That the RM of Manitou Lake advertise for a Seasonal Equipment Operator with an estimated start date of April 1, 2018 on Sask Jobs

Carried

Council recessed for lunch from 11:53 am to 12:56 pm.

Foreman Report **18/065 WALDE:** That Council accepts Foreman James Czerniak's written report as circulated and that it be filed.

Carried

Voting Delegates **18/066 LAMB:** That Councillors Kevin Bossert and Joe Koch be appointed as voting delegates for the SARM March 14 to 16, 2018 Convention with Ian Lamb as alternate.

Carried

Skate Park Donation **18/067 LAMB:** That the RM of Manitou Lake No 442 donate \$1000 to the proposed Community Skate Park in Neilburg.

Carried

Regional Auth **18/068 LAMB:** That the RM of Manitou Lake advise the Village of Neilburg that the RM is interested in the development of a Regional Community Enhancement Authority with Neilburg, Marsden, and the RM of Hillsdale.

Carried

Neilburg Infield **18/069 KOCH:** That the RM of Manitou Lake advise the RM of Hillsdale and the Neilburg Composite School that the RM is still willing to help with upgrades to the track and infield and look forward to attending a planning meeting to coordinate the work.

Carried

Crownland Purchase **18/070 KOCH:** That the RM of Manitou Lake Council approve the application to purchase Crown Lease Land SE and SW 29-46-26-W3 by Kelvin Hall.

Carried

Robotics Donation **18/071 WRIGHT:** That the RM of Manitou Lake No 442 donate \$1000 to the Neilburg VEX Robotics Club for the trip to the National Competition in Kentucky with a request for the RM to be updated on the fundraising efforts.

Carried

Council recessed from 2:11 to 2:23 pm.

In Camera **18/072 LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources and legal advice as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 2:25 pm.

Carried

CAO Joanne Loy and Assistant Brenda Appleton left the in camera meeting at 2:52 pm. CAO Joanne Loy and Assistant Brenda Appleton entered the in camera meeting at 3:04 pm.

Out of Camera **18/073 LAMB:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 3:26 pm.

Carried

K Lake Salary **18/074 KOCH:** That Office Assistant Kimberley Lake be placed on salary calculated at the equivalent of 35 hours per week times her current hourly rate of \$21.40 effective March 10, 2018.

Carried

Reply Letters **18/075 LAMB:** That the RM of Manitou Lake No. 442 Council approve the letters from the lawyer to be sent in response to the two complaint letters received in January 2018 which are to be sent by registered mail to the complainant.

Carried

Leave of Absence **18/076 LAMB:** That the RM of Manitou Lake No 442 place CAO Joanne Loy and Assistant Administrator Brenda Appleton on a paid leave of absence for four weeks with the Human Resource Committee to review after three weeks to determine dates of return to work or extension of leave.

Carried

Temp Admin **18/077 LAMB:** That the RM of Manitou Lake No 442 Human Resource Committee be authorized to interview, negotiate, and contract a temporary Administrator.

Carried

RM Ipad & Info **18/078 KOCH:** That the RM accept the Human Resource Committees recommendation to have a mutually agreed upon third party, being Synergy Credit Union, to have the RM of Manitou Lake's associated information retrieved from the RM's Ipad currently in the possession of the Division 2 Councilor.

Carried

Village Office Space **18/079 LINDSAY:** That the RM of Manitou Lake No 442 enter into an Agreement with the Village of Marsden allowing the Village to rent Office Space the Municipal Office for a three year term with the Agreement to be reviewed annually in December.

Carried

Corres- **18/080 BOSSERT:** That the following list of correspondence having been read
pondence be filed:

1. SARM – ANNUAL CONVENTION
2. SARM – GOVERNANCE BYLAW
3. SARM – CONCERNS FOR AGRICULTURE SECTOR
4. SARM – TSS- TIRE STEWARDSHIP OF SASKATCHEWAN
5. SARM – TRANSCANADA’S SCHOLARSHIP
6. SARM – CROP INSURANCE
7. SARM – COMMUNITY PLANNING WORKSHOPS
8. SARM – IPCP GRANT
9. CANADA GOV’T – NEW HORIZAN’S FOR SENIORS
10. CANADA GOV’T – NATIONAL YOUTH SERVICE INITIATIVE
11. SAMA – MUNICIPAL INVOICE
12. SMHI – 2018 ANNUAL MEETING MARCH 14, 2018 SARM CONVENTION
13. SMHI – 2017 LOSSES REPORT
14. RM OF ELDON – TIME CHANGE LETTER
15. LAKELAND LIBRARY - APPOINTMENT
16. LAKELAND LIBRARY – GRANT PAYMENT
17. NCTPC - LETTER
18. APAS – GENERAL MEETING MARCH 27, 2018 SASKATOON
19. AHSN – ANNUAL GENERAL MEETING MARCH 14, 2018 SARM CONVENTION
20. CLIFTON ASSOC. – GROUNDWATER MONITORING
21. SCGA – BREAKFAST APRIL 13, 2018 LLOYDMINSTER
22. ATLHERITAGE – BROCHURE
23. ALSCO - BROCHURE

Carried

Adjourn. **18/081 LINDSAY:** That we do now adjourn.

Carried

Adopted this 5th day of April 2018

Reeve

Administrator