

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL
MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE,
MARSDEN, SASKATCHEWAN ON THURSDAY NOVEMBER 9, 2017**

- Present** **Reeve:** Ian Lamb
Councillors: Division 1 – Travis Lindsay- Absent
Division 2 – Bob Walde
Division 3 – Norman Wright
Division 4 – Kevin Bossert
Division 5 – Rick Swanstrom
Division 6 – Joe Koch
Administrator: Joanne Loy
Assistant Administrator: Brenda Appleton
- Call to Order** Reeve Lamb called the meeting to order at 9:04 a.m.
- In Camera** **17/286 LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 9:05 am.

Carried
- Out of Camera** **17/287 LAMB:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 9:58 am.

Carried
- Minutes** **17/288 WRIGHT:** That the minutes of the Regular Meeting of Council on October 5, 2017 be adopted as presented.

Carried
- Statement** **17/289 KOCH:** That the Statement of Financial Activities for October 2017 be accepted as presented.

Carried
- Council recessed from 10:00 am to 10:13 am**
- Accounts** **17/290 SWANSTROM:** That the accounts to November 9, 2017 be authorized for payment and that a list of cheques numbered 19381 to 19449 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$418,063.21 be annexed to and form a part of these minutes.

Carried
- Mutual Aid** **17/291 LAMB:** That the RM of Manitou Lake enter into negotiations to establish Mutual Aid Agreements with the RMs of Senlac, Hillsdale, Wilton, Cutknife, Eldon, Britannia, the Villages of Marsden, Neilburg, Senlac, Chauvin, the Towns of Cutknife, Maidstone, Marshall, Provost, Lashburn, the City of Lloydminster, the MD of Wainwright, and the County of Vermillion River.

Carried
- PSIP Renewal Equipment** **17/292 WRIGHT:** That the coverage on the Unlicensed Mobile Equipment be increased as recommended by the Foreman under the SARM Property Self Insurance Program for 2018.

Carried
- Delegate** Gary Biensch, RM Ratepayer
- Delegate** Eric Graham, RM Ratepayer

Excess Liability **17/293 WALDE:** That the RM of Manitou Lake renew the Excess Liability Insurance for a total of \$5 Million Liability under the SARM Liability Self Insurance Program for 2018.
Carried

Council recessed from 11:26 am to 11:37 am

SARM EH&D **17/294 WRIGHT:** That the RM of Manitou Lake No 442 renew the Extended Health and Dental Benefits for Council and Staff at Level 2 for 2018.
Carried

SARM Disab. Coverage 2018 **17/295 LAMB:** That the RM of Manitou Lake No. 442 apply for disability benefits coverage for 2018 under the SARM Disability Benefits Plan for elected and appointed officials while engaged in official municipal business at annual salary of \$50,000.00 for the flat premium of \$880.00; Elected officials include the full Council of the R.M. of Manitou Lake, appointed officials include everyone appointed as a representative of the R.M. of Manitou Lake by resolution of Council for 2018 and; That an application for disability coverage under the employees plan for 2018 be based on 2017 actual wages/salary estimates for Jean Donally \$85,000.00, Dave Rollheiser \$70,000.00, Mona Gordon \$70,000.00, Colten Ridsdale \$60,000.00 Lorne Sherwood \$40,000.00, Duncan MacEachern \$40,000.00, Brenda Appleton \$50,000.00, Kim Lake \$35,000.00 and Joanne Loy \$100,000.
Carried

SAMA Audit Comp **17/296 KOCH:** That the letter from SAMA advising that the RM of Manitou Lake is Compliant under the 2017 Primary Audit Report be acknowledged.
Carried

Council recessed for lunch from 11:51 am to 12:45 pm

Kaisen Haul Agreement **17/297 KOCH:** That the RM of Manitou Lake No. 442 enter into an agreement with Kaisen Energy with the RM to apply gravel once per year with Kaisen Energy to be responsible for any additional gravel to at their request and shall grade and maintain the road assuming all liability for the road conditions to access West side of 12-46-26-W3M using 3261 south of 462 to 461.5 until December 31 2018.
Carried

Subdivision SW 1-47-26 **17/298 KOCH:** That Community Planning be advised that the original comments, recommendations and approval from the RM for the 2015 sub division application by Duane Minish for proposed Parcels A (4.047 ha) and B (4.047 ha), Residential, from the SW 1-47-26-W3M still apply and that the monetary payment for the cash in lieu has been paid.
Carried

Xerox Issues **17/299 SWANSTROM:** That a letter be written to Xerox advising of the displeasure with the lack of service and the issues with the Workcentre 7830 and request that it be fixed properly or the lease cancelled with no further monetary compensation paid to Xerox by the RM.
Carried

Delegate: Hal Wright, RM Ratepayer

Xmas Supper **17/300 WRIGHT:** That the RM of Manitou Lake hold the 2017 Christmas Supper for Council and Staff on either December 8 or 16th at the Marsden Golden Age Hall with the Prairie Diner to cater and that the Village of Marsden Council and Staff be invited; and That a liquor license be obtained for the Supper.
Carried

Delegate: James Czerniak, Foreman

Snowplow Policy 17/301 **WALDE:** That the RM of Manitou Lake Snowplow Policy Be:
That Snowplowing of driveways will be done at a minimum charge of \$30 for up to 20 minutes plus GST with any times over 20 minutes be charged at the rate of \$125 per hour plus GST for the current winter season, with snowplowing to be completed on an on call basis, snowplowing will be completed when the grader goes by, special requests will charged at a rate of \$125 per hour plus GST from the time the grader leaves the shop until it returns, the driveway must have suitable clearance for the grader, and that the RM is not liable for any damages .

Carried

PSIP Renewal Shop Contents 17/302 **SWANSTROM:** That the shop contents coverage be increased to \$50,000 under the SARM Property Self Insurance Program for 2018.

Carried

Chop Saw 17/303 **KOCH:** That Foreman James Czerniak be authorized to purchase a gas powered chop saw from Wickham's Nursery for \$1250 plus taxes.

Carried

SAMA 2018 6-46-25 17/304 **LAMB:** That the RM of Manitou Lake request SAMA to assess the following as Commercial as a business is being operated at these locations:

Doug Graham	Oilfield Service	NW 33-44-26-W3M
L & B Wiebe	Samari Welding	PT NW 15-46-25-W3M
Tyler Scott	Valor Energy	SE 1-44-28-W3M
Wesley Schmidt	Tarin Enterprises	SW 21-45-26-W3M
Darnel Zweifel	Truck Bay rentals	PT NW 29-44-26-W3M

Carried

Bridge Parts 17/305 **SWANSTROM:** That Foreman James Czerniak be authorized to bid up to \$500 for bridge parts on the Saskatchewan Surplus Website.

Carried

MREP Application 17/306 **WRIGHT:** That the RM of Manitou Lake No. 442 apply for the MREP funding for 2018-2019 project to pave 3 miles, with a 10 meter top, and 70 mills hot mix on Range Road 3275 from TWP Road 443 to 440 with an estimated cost of \$1,480,000 with BAR Engineering to complete the engineering.

Carried

Privacy Training 17/307 **LAMB:** That the RM of Manitou Lake contact Cenera for prices, available dates and options for Privacy Training to be held in Marsden in 2018.

Carried

Correspondence 17/308 **WALDE:** That the following list of correspondence having been read be filed:

1. SARM – PSIP RENEWAL
2. SARM – LSIP RENEWAL
3. SARM – BENEFITS RENEWALS
4. SAMA – 2017 PRIMARY AUDIT REPORT
5. APAS CONVENTION
6. RGL CONSTRUCTION

Carried

Adjourn. 17/309 LAMB: That we do now adjourn.

Carried

Adopted this 7th of December 2017

Reeve

Administrator