

**MINUTES OF THE FIRST MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY
OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN,
SASKATCHEWAN ON THURSDAY DECEMBER 7, 2012**

- Present** **Reeve:** Ian Lamb - Absent
Councillors: Division 1 – Travis Lindsay
 Division 2 – Bob Walde
 Division 3 – Norman Wright
 Division 4 – James Czerniak
 Division 5 – Grant Jones
 Division 6 – Mona Gordon - Absent
Administrator: Joanne Loy, Administrator
- Call to Order** Deputy Reeve Jones called the meeting to order at 9:00 a.m.
- Minutes** **12/316 WRIGHT:** That the minutes of the Regular Meeting on November 6, 2012 be adopted as presented.

Carried
- State-ment** **12/317 WALDE:** That the Statement of Financial Activities for November 2012 be accepted as presented.

Carried
- Accounts** **12/318 CZERNIAK :** That the accounts to December 7, 2012 be authorized for payment and that a list of cheques numbered 15655 to 15721 inclusive including EFT payroll deposits totaling \$318,866.35 be annexed to and form a part of these minutes.

Carried
- No Snow On RM Rds** **12/319 JONES:** That all residential ratepayers be sent a letter advising that snow from their yards is not to be pushed onto the RM roads and any snow that has been pushed onto RM Roads must be removed otherwise the RM will and the owner will be billed for the removal.

Carried
- Gravelock Weights** **12/320 JONES:** That the Rhide Technologies be asked to provide further information traffic counts and weights for Gravelock .

Carried
- Delegates** Leanne Arden, Investment Advisor and Curtis Dorner, Manager, Synergy Credit Union
- Invest Options** **12/321 JONES:** That the Administrator request no risk investment options from other financial institutions for \$3,000,000.

Carried
- Delegates** Kevin Proctor and Trippett McKnight, Husky Energy
- SARM PSIP Changes** **12/322 JONES:** That the RM of Manitou Lake revise the SARM Property Self Insurance Coverage by increasing the value of all the equipment with Replacement Cost by 10% and adding the new equipment.

Carried
- Sask Trails Info** **12/323 WALDE:** That the Saskatchewan Trails Inventory Project information be sent to the Manitou Sand Hills.

Carried

**SPCA
Donation**

12/324 LINDSAY: That the RM of Manitou Lake Council donate \$590 to the Lloydminster and District SPCA.

Carried

**Subdiv'n
8-45-26**

12/325 WRIGHT: That the subdivision application by the RM of Manitou Lake and Blaine Watson to subdivide a 5.73 acre addition to the Wycollar Cemetery from the NE 8-45-26-W3M be approved.

Carried

**Bylaw
2012-06**

12/326 LINDSAY: That Bylaw 2012-06 being a Bylaw to Establish Tax Incentives and Penalties be introduced and read a first time.

Carried

12/327 WALDE: That Bylaw 2012-06 be read a second time.

Carried

12/328 WRIGHT: That Bylaw 2012-06 be given three readings at this meeting.

Carried Unanimously

12/329 CZERNIAK: That Bylaw 2012-06 being a Bylaw to Establish Tax Incentives and Penalties be read a third time and finally adopted.

Carried

**Bylaw
2012-07**

12/330 JONES: That Bylaw 2012-07 being a Bylaw to Provide for the Regulation and Control of Tire Chains on Vehicles within the Municipality be introduced and read a first time.

Carried

12/331 CZERNIAK: That Bylaw 2012-07 be read a second time.

Carried

12/332 WRIGHT: That Bylaw 2012-07 be given three readings at this meeting.

Carried Unanimously

12/333 WALDE: That Bylaw 2012-07 being a Bylaw to Provide for the Regulation and Control of Tire Chains on Vehicles within the Municipality be read a third time and finally adopted.

Carried

Delegate

Kelvin Hall, Foreman, discussed with Council:

- A line is loose on from the tank to the hydraulic pump on Jean's Grader
- He provided his recommendations on pipeline right of way crossing agreements
- Baytex is willing to pay for building up RGE RD 3261 between TWP RDS 465 and 470, west of 35-46-26-W3M if the wells are producers.

**D Sproull
Gravel**

12/334 JONES: That Dean Sproull be advised that the average price of gravel is \$16 per yard and that Council will review his request again in the spring.

Carried

**D & S Lane
Ash on RD**

12/335 WALDE: That a letter be sent to Dennis and Shannon Lane advising that Council is in contact with a lawyer to determine what can be done to prevent Trevor Williams from dumping coal ash on the road.

Carried

**Table
Brushing**

12/336 JONES: That further discussion on the brushing quotes from ALH Trucking & Contracting be tabled until the January 2013 meeting.

Carried

- In Camera** 12/337 **JONES:** That the RM of Manitou Lake Council go into an In Camera Session at 1:40 pm to discuss employee evaluations.
Carried
- Resume Meeting** 12/338 **JONES:** That the RM of Manitou Lake Council resume the Regular Council Meeting at 2:50 pm.
Carried
- Seasonal Return** 12/339 **CZERNIAK:** That a letter be sent to Lorne Sherwood advising that he will be requested to return as a Seasonal Employee in the spring.
Carried
- Xmas Hours** 12/340 **CZERNIAK:** That the Office be closed December 24th.
Carried
- Weed Mngmt** 12/341 **WALDE:** That the RM of Manitou Lake join the area weed management group with the RMs of Hillsdale, Senlac, and Eye Hill.
Carried
- Water Softener** 12/342 **LINDSAY:** That the Administrator obtain prices from Culligan on a water softener for the Office.
Carried
- Fenceline Survey** 12/343 **WRIGHT:** That the RM of Manitou Lake request Transit Technical Services to complete a fenceline survey for the road way on TWP RD 440 between RGE RD 3272 and 3271.
Carried
- Well Devlopment 24-45-26** 12/344 **WALDE:** That the wellsite development notification from Rock Energy for a wellsite at 9-24-45-26-3 be acknowledged
Carried
- Approach Approval 15-46-26** 12/345 **GORDON:** That Baytex's request to construct an approach to A7-15-46-26-W3M be approved providing that the approach has a minimum 15 meter top, is graveled a minimum of 100 meters, a minimum 400mm culvert is installed, and all other standards as set by Saskatchewan Department of Highways and Transportation are followed.
Carried
- Utilize Approach 24-44-26** 12/346 **WALDE:** That Caltex Resources' request to utilize an approach to A9-24-44-26-W3M be approved providing that the approach is has a minimum 15 meter top, is graveled a minimum of 100 meters, a minimum 400mm culvert must be installed if there is not an existing one, and all other standards as set by Saskatchewan Department of Highways and Transportation are followed.
Carried
- Utilize Approach 23-46-26** 12/347 **GORDON:** That Baytex Energy's request to utilize an approach to A7-23-46-26-W3M be approved providing that the approach is graveled, a minimum 400mm culvert must be installed if there is not an existing one, and all other standards as set by Saskatchewan Department of Highways and Transportation are followed.
Carried

- Pipeline Cross 18 to 7-45-27** **12/348 JONES:** That Pallier Oil & Gas's request to cross the undeveloped road allowance 18-45-27-W3M to 7-45-27-W3M be approved providing that all crossings must be bored a minimum of 2.5 meter below ditch bottom, the bell holes for boring and the work area must be returned to the previous condition, if the RM rebuilds, widens, surfaces, or does any other work to the road in the future, the Company that owns the pipeline will be responsible for any costs and or liability associated with the pipeline being in the RM road allowance including but not limited to day lighting of the pipeline and moving of the pipeline.
Carried
- Pipeline Cross 20 to 16-44-27** **12/349 CZERNIAK:** That Pallier Oil & Gas's request to cross the road allowances A1-20-44-27-W3M to B13-16-44-27-W3M be approved providing that all crossings must be bored a minimum of 2.5 meter below ditch bottom, the bell holes for boring and the work area must be returned to the previous condition, if the RM rebuilds, widens, surfaces, or does any other work to the road in the future, the Company that owns the pipeline will be responsible for any costs and or liability associated with the pipeline being in the RM road allowance including but not limited to day lighting of the pipeline and moving of the pipeline.
Carried
- Approach Approval 23-44-26** **12/350 WALDE:** That Palliser's request to construct an approach to A16-23-44-26-W3M be approved providing that the approach has a minimum 15 meter top, is graveled a minimum of 100 meters, a minimum 400mm culvert is installed, and all other standards as set by Saskatchewan Department of Highways and Transportation are followed.
Carried
- Approach Approval 34-46-26** **12/351 JONES:** That the request from Baytex Energy to construct 2 approaches from RGE RD 3262 to A7-34-46-26-W3M be approved providing that the approach has a minimum 15 meter top, is graveled a minimum of 100 meters, a minimum 400mm culvert is installed, all other standards as set by Saskatchewan Department of Highways and Transportation are followed, all traffic travels south to TWP 464, and That if production continues past April 1, 2013, Baytex Energy shall enter into an agreement with the RM of Manitou Lake to upgrade the portion of RGE RD 3262 to accommodate the heavy traffic.
Carried
- Approach Approval 33-46-26** **12/352 JONES:** That the request from Baytex Energy to construct an approach from RGE RD 3262 to A8-33-46-26-W3M be approved providing that the approach has a minimum 15 meter top, is graveled a minimum of 100 meters, a minimum 400mm culvert is installed, all other standards as set by Saskatchewan Department of Highways and Transportation are followed, all traffic travels south to TWP 464, and That if production continues past April 1, 2013, Baytex Energy shall enter into an agreement with the RM of Manitou Lake to upgrade the portion of RGE RD 3262 to accommodate the heavy traffic.
Carried
- Approach Approval 27-46-26** **12/353 JONES:** That the request from Baytex Energy to use an existing approach from RGE RD 3262 to A9-27-46-26-W3M be approved providing that the approach has a minimum 15 meter top, is graveled a minimum of 100 meters, a minimum 400mm culvert is installed, all other standards as set by Saskatchewan Department of Highways and Transportation are followed, all traffic travels south to TWP 464, and That if production continues past April 1, 2013, Baytex Energy shall enter into an agreement with the RM of Manitou Lake to upgrade the portion of RGE RD 3262 to accommodate the heavy traffic.
Carried

**Corres-
pondence**

12/354 WRIGHT: That the following list of correspondence having been read
be filed:

1. SARM – UPDATE 2012-11
2. SARM – 2013 MEMBERSHIP FEE
3. SARM – PSIP & BOND – RENEWAL & INFO UPDATE
4. MLDP – MODULES – MARCH 11TH (DAY PRIOR TO CONVENTION)
5. PREP QUARTERLY
6. PBG – FUEL PRICE CHANGE
7. APAS
8. SASK WATER SECURITY AGENCY – END OF TOILET REBATE
9. FCM –
10. MYLENE FREEMAN, MP- ARGENTEUIL-PAPINEAU-MIRABEL
11. SASK TRAILS ASSOCIATION
12. 2013 ASSESSMENT REVAL & TAX POLICY WORKSHOP
13. CENTRI-PIPE – CULVERT RELINING
14. HOLT'S – CULVERT PRICE LIST
15. COMMUNITY PLANNING – CEMETERY SUBDIVISION
16. ROCK ENERGY – WELLSITE – 9-24-45-26-3
17. BAYTEX – APPROACH APPROVAL – SW 15-46-26-3
18. CALTEX – EXIST APPROACH – NE 24-44-26-3
19. BAYTEX – EXISTING APPROACH – A7-23-46-26-3
20. PALLISER – PIPELINE CROSSING – 18 TO 7-45-27-3
21. PALLISER – PIPELINE CROSSING – A1-20 TO B13-B16-20-44-27-3
22. BAYTEX – APPROACH APPROVAL – A7-34-46-26-3
23. BAYTEX – APPROACH APPROVAL – SE 34-46-26-3
24. BAYTEX – APPROACH APPROVAL – SE 33-46-26-3
25. PALLISER – APPROACH APPROVAL – A16-23-44-26-3

Carried

Adjourn. **12/355 JONES:** That we do now adjourn.

Carried

Adopted this 10TH day of January 2013

Reeve

Administrator